

**INVITATION TO APPLY FOR ELIGIBILITY AND TO BID (ITB-001, S. 2023)**  
 (PROCUREMENT OF NETWORK SYSTEM INFRASTRUCTURE, NETWORK INFRASTRUCTURE  
 EQUIPMENT AND DEVICES FOR SDO MATI CITY)

The Department of Education, Schools Division of the City of Mati, through its Bids and Awards Committee (BAC), invites prospective bidders to apply for eligibility and short listing for the contract/s specified hereunder:

LOT	PARTICULARS	ABC (Php)
1	Network System Devices	490,000.00
2	Network System Equipment and Peripheral	303,000.00
3	Network System Infrastructure	207,000.00
Total		1,000,000.00

	Particular	Quantity	Unit Price	Total
Lot 1	<ul style="list-style-type: none"> <li>Tablet 64GB Retina Display 10.2 8MP Color: Space Gray CPU: Hexa-core (2x Lightning and 4x Thunder) Retina Display True Tone 10.2" A13 Bionic Chip 64-bit architecture and embedded motion co-processor Memory 3GB LPDDR4X SDRAM Storage 64GB 8MP Wide Camera 12MP Ultra-Wide Front Camera Lightning connector 4G LTE cellular Touch ID Storage up to 256GB Works with Pencil Works with Smart Keyboard</li> </ul>	7 units	25,000.00	175,000.00
	<ul style="list-style-type: none"> <li>1 Set Desktop Computer for Office Use 1 - AMD RYZEN 3 3200G 4 CORES 4 THREADS 3.6GHZ (TURBO 4.0GHZ) WITH VEGA 8 GRAPHICS AM4 PROCESSOR 1 - ASUS PRIME A320M-K AM4 MOTHERBOARD 1 - 8GB (1X8GB) TEAM ELITE PLUS DDR4 2666 (TPRD48G2666HC19BK) - BLACK/RED 1 - KINGSTON SA400 480GB SATA 6GBPS SSD (SA400S37) 1 - BOSSTON CASING EK-03C WITH 700W PSU BIG FAN - BLACK 1 - NVISION N190HD 19" LEAD MONITOR   1440 X 900 RESOLUTION   HDMI + VGI PORT   HDMI CABLE INCLUDED 1 - INPLAY STX240 4-IN-1 GAMING COMBO - BLACK   MEMBRANDE RGB GAMING KEYBOARD + RGB GAMING MOUSE + HEADSET 3.5MM CONNECTOR   GAMING MOUSEPAD</li> </ul>	10 units	29,000.00	290,000.00
	<ul style="list-style-type: none"> <li>3 in 1 Printer Print, Scan, Copy Compact integrated tank design Print speeds up to 15.5ipm for black and 8.5ipm for colour Auto-Duplex printing ADF capability Ethernet &amp; Wi-Fi Direct Seamless setup with Epson Smart Panel Borderless Printing up to A4 size Spill-free ink refilling Warranty of 2 years of 50,000 pages, whichever comes first</li> </ul>	1 unit	25,000.00	25,000.00
			Sub-total	490,000.00

Lot 2	<ul style="list-style-type: none"> <li>• A4 Duplex Sheet-fed Document Scanner               <ol style="list-style-type: none"> <li>1. Scanning speeds of up to 65ppm/130ipm. With a 100-sheet Automatic Document Feeder and daily duty cycle of 7,000 pages.</li> <li>2. 1.44" Colour LCD</li> <li>3. Automatic Size Recognition</li> <li>4. Flatbed Option</li> <li>5. Scan Fragile and A3 Documents Easily</li> <li>6. Automatic Feeding Mode</li> </ol> </li> </ul>	1 piece	60,000.00	60,000.00
	<ul style="list-style-type: none"> <li>• Wireless Portable Document Scanner Compact size and footprint, Powered via USB, AC Adapter or built-in battery, Scan speed up to 4.0sec per sheet (on battery), Wi-Fi and Wi-Fi A/P mode connectivity, Wireless 802.11 b/g/</li> </ul>	2 pieces	10,000.00	20,000.00
	<ul style="list-style-type: none"> <li>• UPS Replacement Battery 50AH</li> </ul>	6 pieces	15,000.00	90,000.00
	<ul style="list-style-type: none"> <li>• Solar Charge Controller for Network UPS</li> </ul>	1 piece	15,000.00	15,000.00
	<ul style="list-style-type: none"> <li>• Solar Panel 150 watts for Network UPS</li> </ul>	2 pieces	12,500.00	25,000.00
	<ul style="list-style-type: none"> <li>• Power Supply 700 watts for Network UPS</li> </ul>	3 pieces	1,000.00	3,000.00
	<ul style="list-style-type: none"> <li>• RAM DDR3 8GB</li> </ul>	3 pieces	2,000.00	6,000.00
	<ul style="list-style-type: none"> <li>• Cordless Impact Drill 12V</li> </ul>	1 piece	5,000.00	5,000.00
	<ul style="list-style-type: none"> <li>• Ubiquiti LBE 5AC Gen2 – 2x2 MIMO Airmax AC CPE for PTP/PTMP Backhaul Litebeam LBE-5AC-Gen2 and LR</li> </ul>	2 pieces	7,000.00	14,000.00
	<ul style="list-style-type: none"> <li>• Supply and Installation of Air-Conditioning Unit for ICT Library Hub Brand New Aircon Type: Split Cooling Capacity (HP): 2.5HP Inverter Technology Efficiency Ratio Rating (ERR): 11.7 Input Power: Single 230V/60Hz Warranty: Five (5) Year Warranty on Compressor; One (1) Year Warranty on Parts &amp; Labor/Service All accessories and works necessary to complete the installation and testing will be included Dismantling of existing/old units are also included</li> </ul>	1 unit	65,000.00	65,000.00
<b>Sub-total</b>			<b>303,000.00</b>	
Lot 3	<ul style="list-style-type: none"> <li>• Human Resource Information System with Training               <ol style="list-style-type: none"> <li>1. Centralized Storage with an automated database that collects, stores, and displays up-to-date, consistent information about the personnel in an organization, HR leaders can finally break up with spreadsheets and paper files. A centralized database that is seamlessly integrated with other HR modules will ensure great accessibility to all end-users</li> <li>2. Leave Management Solve the problems associated with leave management with a comprehensive set of features.</li> <li>3. HR Reports HR Personnel should be able to generate a reliable set of standard HR reports for them to stay more organized, productive, and allows better understanding and serve the needs of the workforce.</li> <li>4. User Management allows different type of account level/privileges with hierarchy of users, to wit:                   <ol style="list-style-type: none"> <li>a. Administrator. This is the highest type of user. This is assigned as the overall administrator of the system which has the authority to append, edit or remove users of the system and defines their privileges or access level.</li> <li>b. HR Personnel. This type of account may also add plantilla publications based on the vacancies in the Office and assigns a staff based on its competency or plantilla item. They are also the primary creditor in defining the competency needs and requirement in each position and the needed interventions for the development plans of all plantilla personnel. They may also facilitate the printing and generation of all HR related reports with formatted structure.</li> <li>c. Staff/User. All "staff" are required to login.</li> </ol> </li> </ol> </li> </ul>	1 package	103,000.00	103,000.00
	<ul style="list-style-type: none"> <li>• Mati City Online Application Portal for HR Office with Training               <ul style="list-style-type: none"> <li>- Allows applicant to view vacant positions</li> <li>- Display list of vacant positions</li> <li>- Display list of open positions</li> <li>- Allows applicant to submit application to a specified vacant position</li> <li>- Admin account can close/open a vacant position</li> </ul> </li> </ul>	1 package	104,000.00	104,000.00

<ul style="list-style-type: none"> <li>- Admin can post vacant position</li> <li>- Posting of vacant position has expiration date</li> <li>- Applicant can upload pdf/photo of requirements</li> <li>- Applicant can encode information and generate PDS after</li> <li>- Include training for ITO for maintenance</li> </ul>			
		Sub-total	<b>207,000.00</b>
		Grand Total	<b>1,000,000.00</b>

\*Expected Date of Delivery: **30 days after receipt of Notice to Proceed**

Prospective bidders should possess a valid Mayor's Permit and Department of Trade and Industry (DTI) registration applicable to the procurement, have completed a similar contract with a value of at least 50% of the ABC, and have key personnel and equipment (listed in the Eligibility Forms) available for the execution of the contract. The BAC will use non-discretionary pass/fail criteria in the Eligibility Check/Screening as well as in the Preliminary Examination of Bids. The BAC will conduct post-qualification of the lowest calculated bid.

All particulars relative to Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of RA. 9184 and it's Implementing Rules and Regulation (IRR). Below is the schedule of BAC activities:

ACTIVITY	DATE & TIME
1. Receipt from prospective bidders of Letters of Intent (LOI)	January 27, 2023
2. Availability of Bidding Documents	January 27, 2023
3. Pre-Bid Conference	February 3, 2023 (02:00 PM) (via virtual attendance or in person at ASDS Office, SDO - Mati City)
4. Receipt of Bidding Documents	On or before 09:30 AM of February 15, 2023
5. Receipt and Opening of Bids	February 15, 2023 (09:31 AM) (via virtual attendance or in person at ASDS Office, SDO - Mati City)
6. Bid Evaluation	February 16, 2023 (09:30 AM) at ASDS Office, SDO - Mati City

Bidding Documents will be available only to **prospective bidders** starting **January 27, 2023**, and upon payment of a non-refundable amount of **P 500.00** per lot for Lot 1 - **490,000.00**, Lot 2 - **303,000.00**, and Lot 3 - **207,000.00** (ABC of 500,000 and below) to the Division Office Cashier.

The Department of Education reserves the right to reject any and/all bids, declare a failure of bidding at any time prior to the contract of award, or not to award the contract, without thereby incurring any liability, and makes no assurance that the contract shall be entered into as a result of the bidding.

The Division Office assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

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Assistant Schools Division Superintendent  
BAC Chairperson